SAA Essential Learning Module Step-by-Step Guide

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Introduction

All SAA accredited installers will have to sign up to the platform to access the course.

The course has a duration of 1:30 hours approximately. You can pause and continue but the course must be done in order. You will need to have access to a computer to properly access and do the course. Mobile device users will not have the same user experience.

Upon completion, you will be able to download their certificate and will also receive a course completion email.

The process is divided into 4 sections:
- Registration
- Purchase the course
- Access and complete the course
- Get certificate and next steps

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To access the course

You can access the course either from the link in the SAA email or from the SAA website
https://saaustralia.com.au/2025_essential_learning_module/

Sign up to the Smart Installer

If you have an existing Smart Installer login, you can use it to access the Essential Learning Module.

If you don't have a Smart Installer login, you will need to register to access the Essential Learning Module.
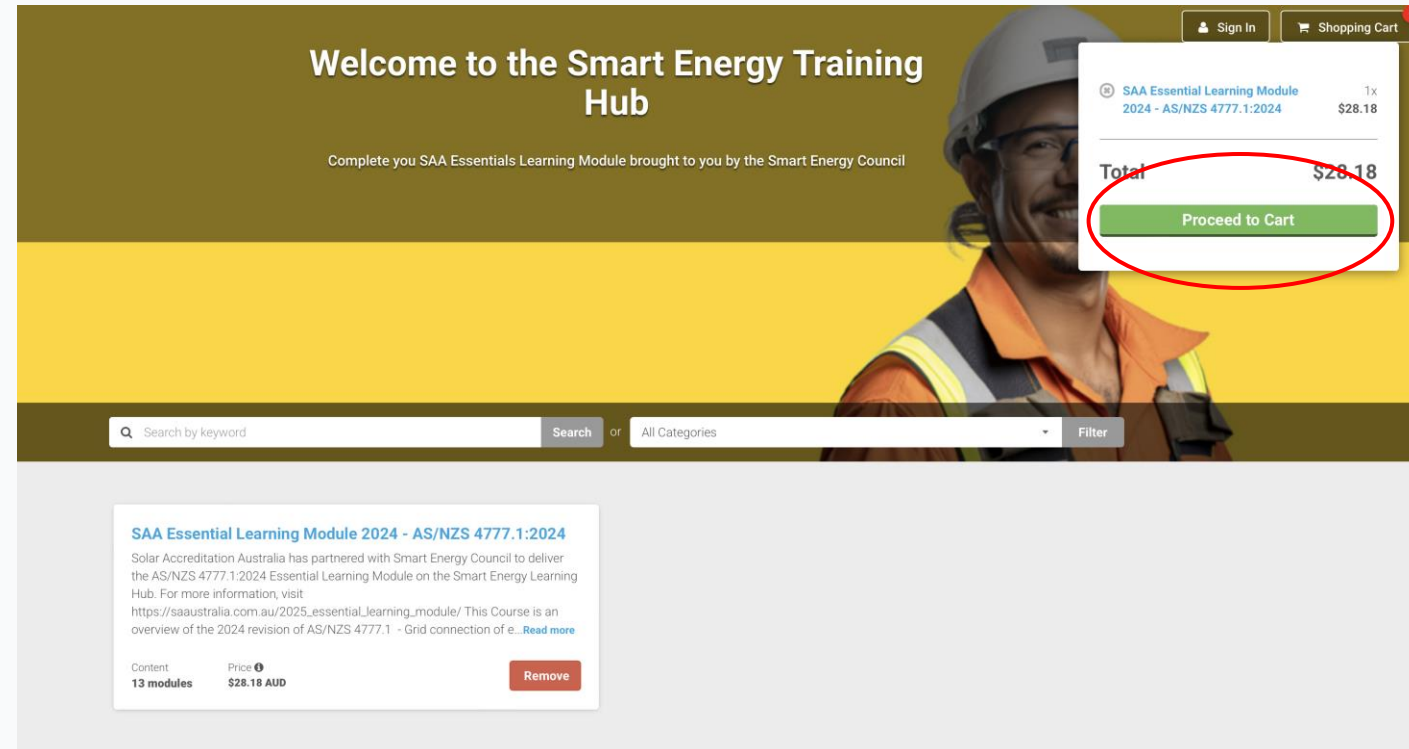
Add course to shopping cart

After clicking "Add", the course will be added to their shopping cart.

Next, they need to click the "Proceed to Cart" button.

Create an account

If you don't have a Smart Installer login, you will need to register to access the Essential Learning Module.
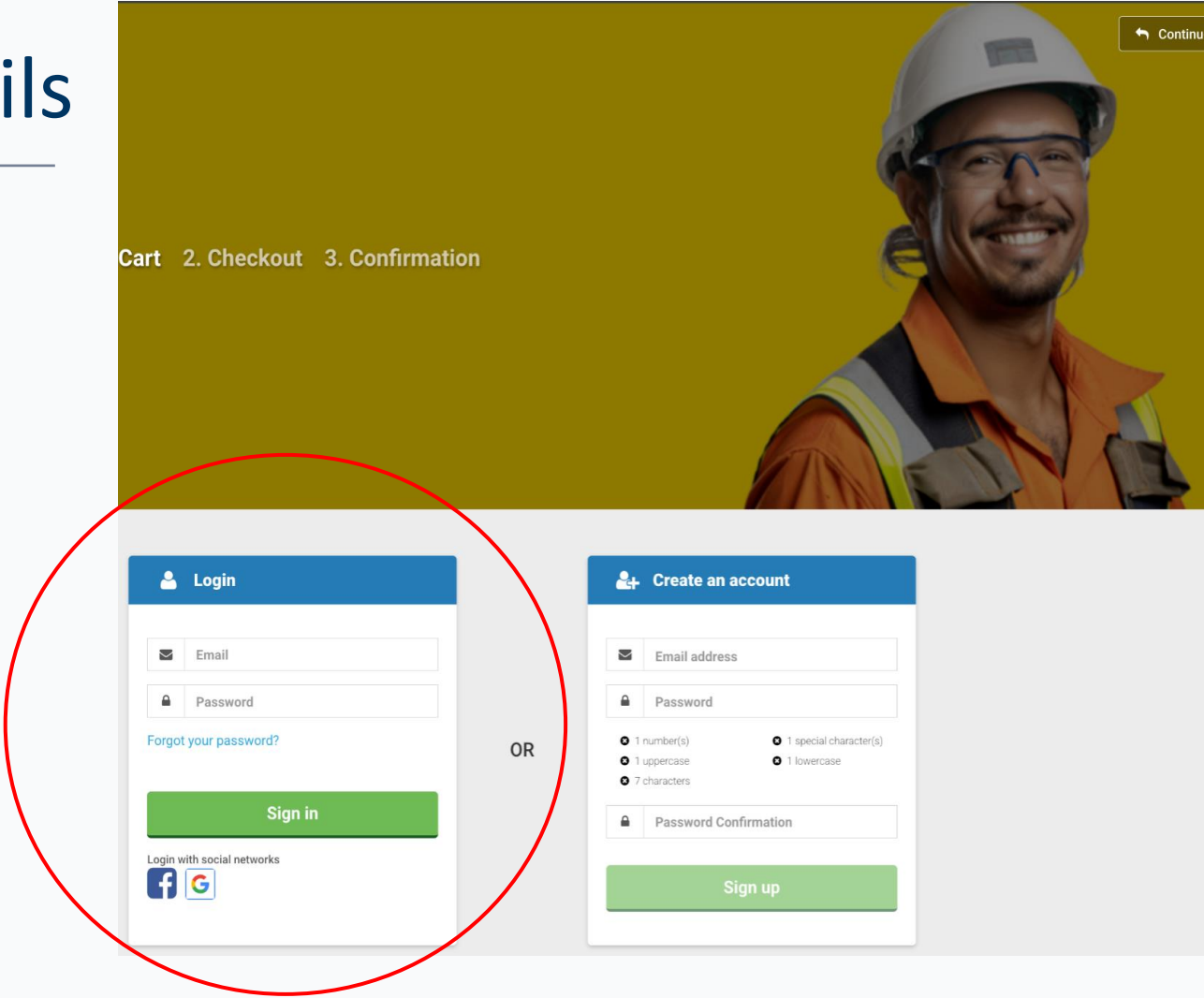
Next, you need to click the "Proceed to Cart" button.
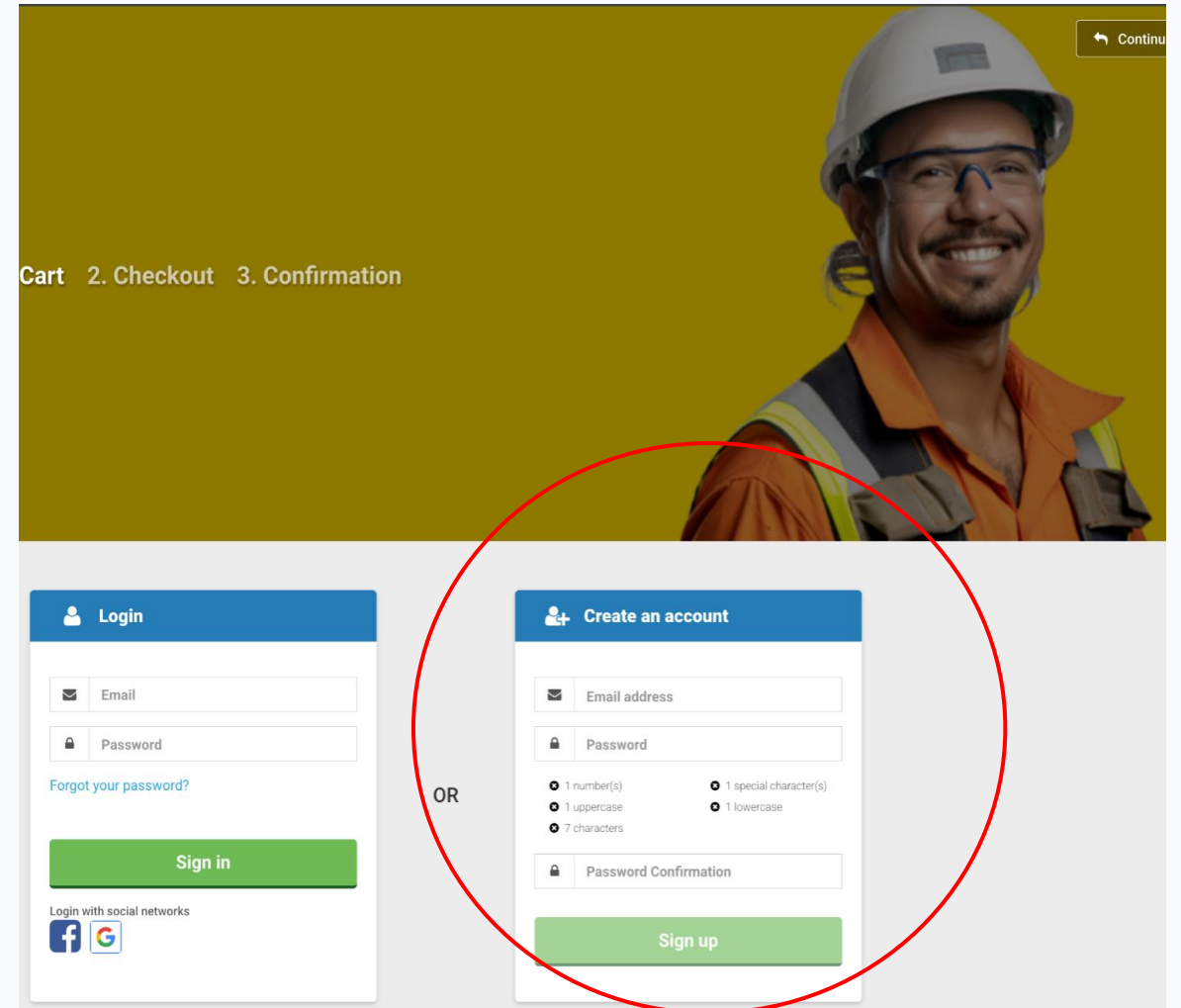
Login with existing details

If you have an existing Smart Installer login, you can use it to access the Essential Learning Module.
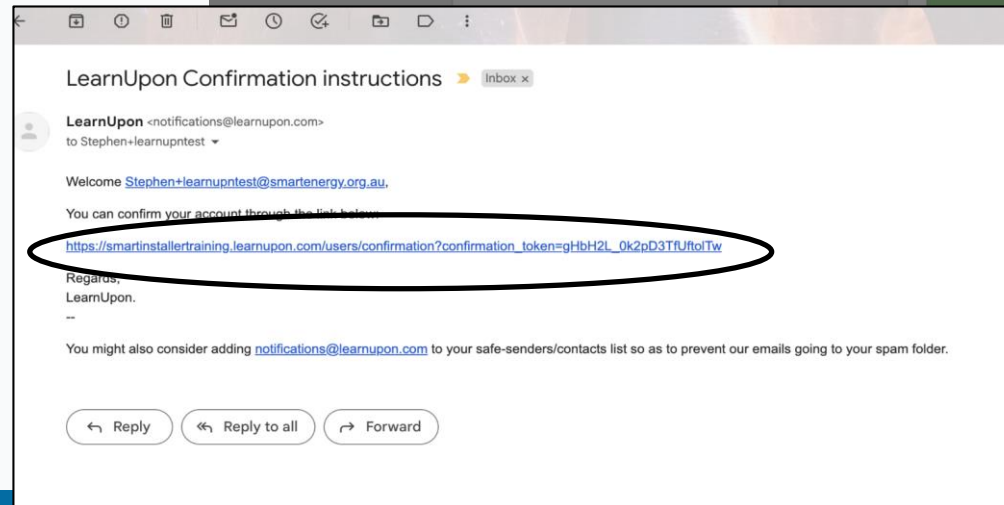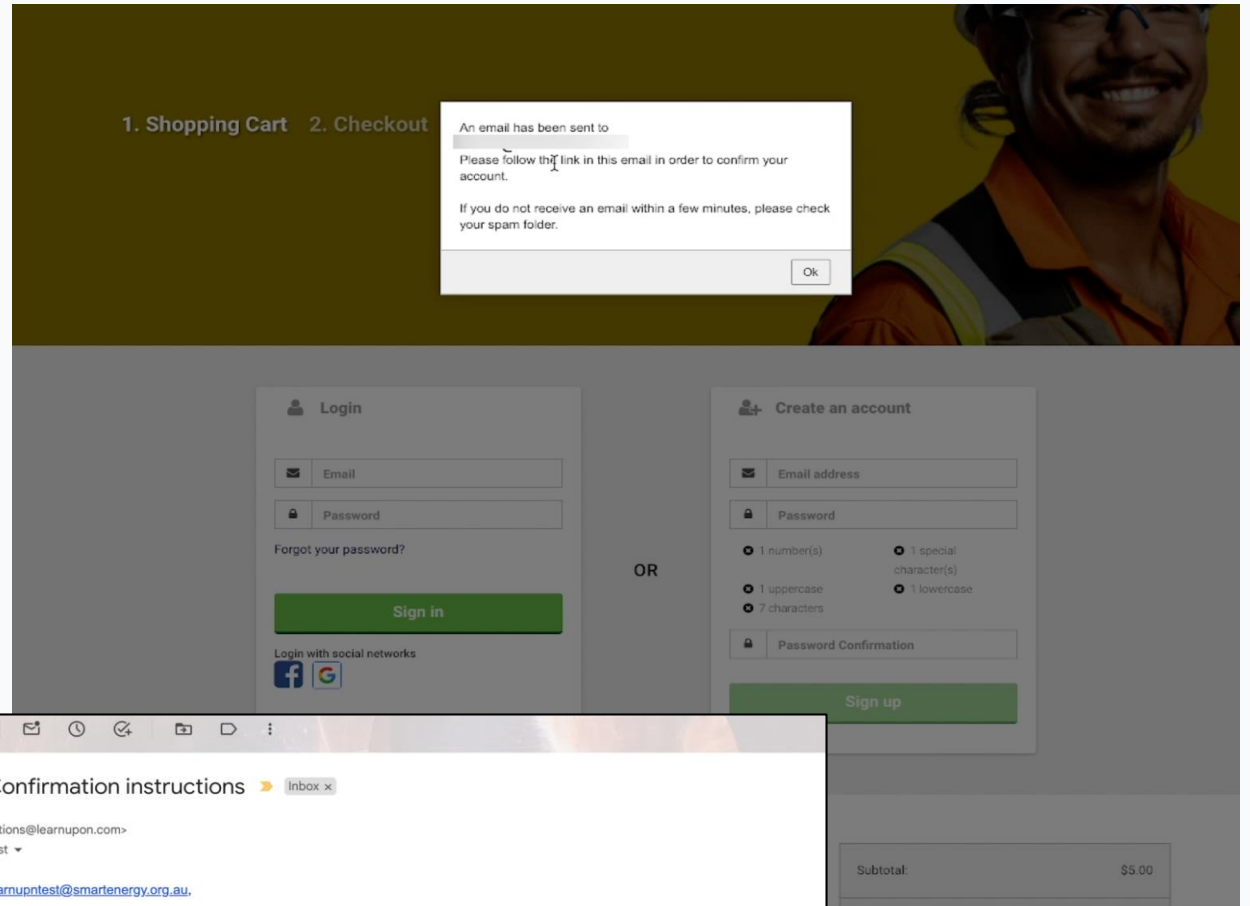
Next, you need to click the "Proceed to Cart" button.

Confirm your account

Upon creating the account, you will see a pop-up window confirming the account has been created.

An email will be sent to you asking to confirm the account just created.

Confirm your account

Upon clicking on the link provided in the email, you will be taken to the learning platform. In order to confirm and finish setting up their account, you will need to provide the following:
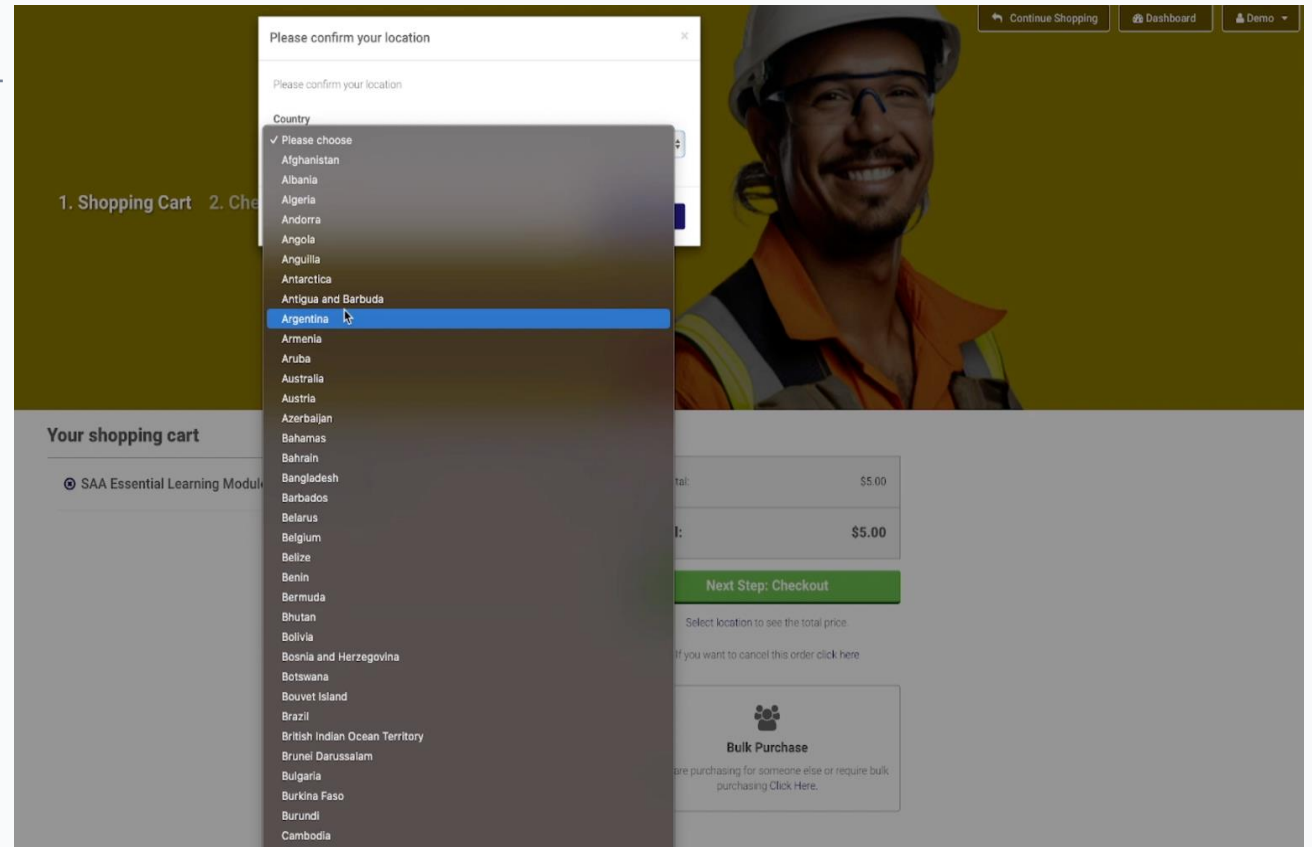
- Full name
- SAA accreditation number
- Contact number
- Postcode

Confirm your location

After you have confirmed the account,

you will be required to set your location.

Once this is done, you will be directed

back to the store to complete the

checkout process.

Complete purchase

You will need to press the "Complete Purchase" button to finalise the transaction.

Please Note: to avoid double charge issues do not refresh the page, let the system process the transaction.

Transaction complete, go to dashboard

Once the transaction is completed, you
will see an order number on the screen
and will receive two (2) purchase
confirmation emails, one from Learn
Upon and one from Stripe.

Proceed to the dashboard.

Access the course

Upon clicking on the "Go To Dashboard" button, you will be taken to their homepage where you will be able to see the SAA course.

They need to click on the image to access the landing page of the course.

Begin the course

Upon clicking on the course thumbnail, the course page will open. You will find all the course materials here.

To begin the course, you need to click on "start now".

Course content and duration

The course has been divided into 6 mini modules followed by a short quiz after each of them. At the
end there is a satisfaction survey which needs to be completed too.

You can start the course and complete it in one sitting or pause and continue at their own pace, however the course needs to be completed in order. The whole course is about 90 minutes.

Important to note, the **passing grade is 100%** and installers have unlimited attempts to pass each of the quizzes.

Course Content

1.	**Introduction**	Module
2.	**Quiz A**	Exam
3.	**Supply Types**	Module
4.	**Quiz B**	Exam
5.	**Interface Protection & Multiple Inverter Installations**	Module
6.	**Quiz C**	Exam
7.	**Electric Vehicles & EVSE**	Module
8.	**Quiz D**	Exam
9.	**Inverter Power Sharing Devices**	Module
10.	**Quiz E**	Exam
11.	**Inverter Energy System (IES) Installation Verification**	Module
12.	**Quiz F**	Exam
13.	**Feedback questions**	Survey

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CPD certificate

Upon completion of the course, you will be prompted to download your CPD certificate. Alternatively, you can access and download it later by going to the course landing page.

You will also receive a course completion email with a link to log into the learning portal where you can download your certificate.
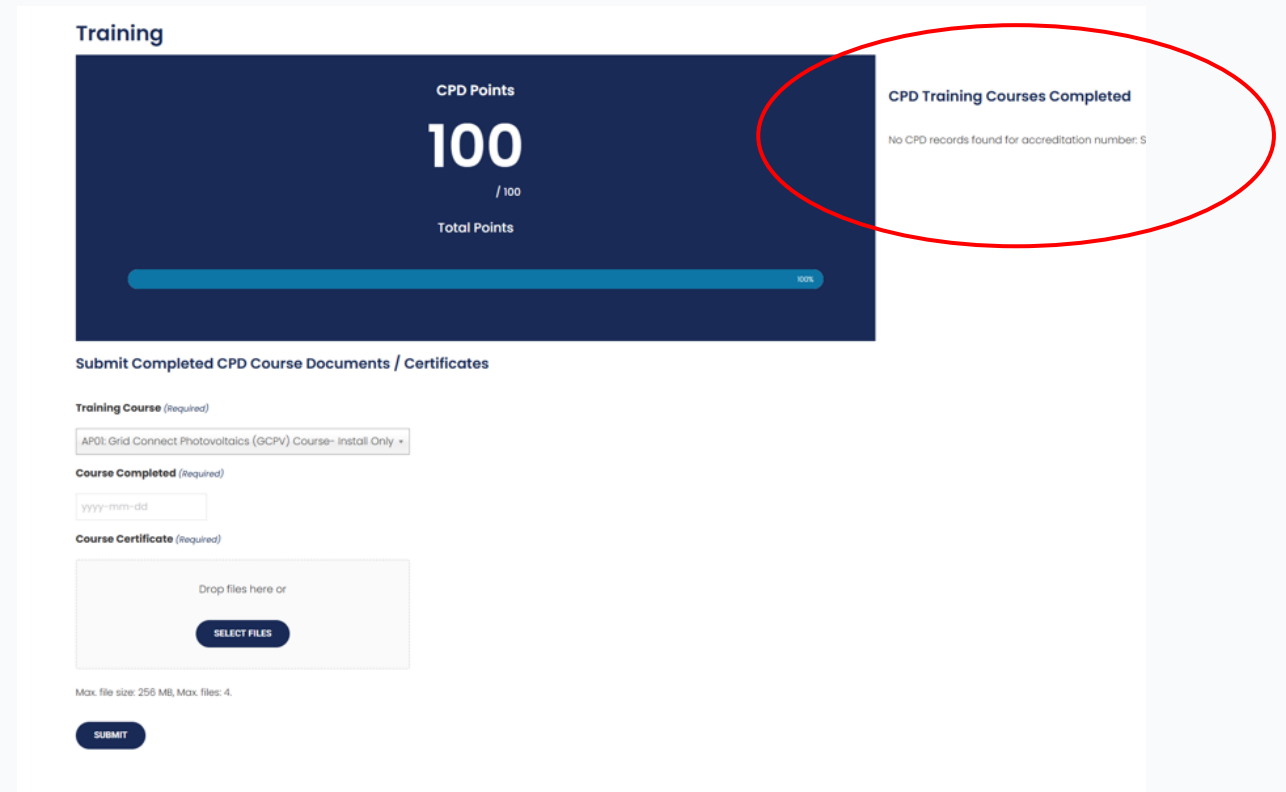
CPD points added to the SAA Portal

Once you complete the module, you will receive an email from SAA confirming the Essential Learning Module CPD points have been added to your SAA accreditation.

You do not need to submit the certificate of completion for this module.

Please allow 7 days processing time.

Your details will then be automatically removed from the LearnUpon.

Training

CPD Points
100
/ 100
Total Points

100%

CPD Training Courses Completed

No CPD records found for accreditation number: S

Submit Completed CPD Course Documents / Certificates

Training Course *(Required)*
AP01: Grid Connect Photovoltaics (GCPV) Course- Install Only ▾

Course Completed *(Required)*
yyyy-mm-dd

Course Certificate *(Required)*

Drop files here or
SELECT FILES

Max. file size: 256 MB, Max. files: 4.

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